



Licensing Sub-Committee agenda

Date: Tuesday 5 October 2021

Time: 6.30 pm

Venue: Via Video Conference

Membership:

N Rana, H Wallace (Chairman) and A Wood

Webcasting notice

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If you have any queries regarding this, please contact the monitoring officer at monitoringofficer@buckinghamshire.gov.uk.

Agenda Item

Page No

1 **Introductory remarks by the Chairman**

2 **Apologies for absence**

3 **Declarations of interest**

To receive any disclosure of disclosable pecuniary interests by Members relating to any items on the agenda. If any Member is uncertain as to whether an interest should be disclosed, he or she is asked if possible to contact the District Solicitor prior to the meeting.

Members are reminded that if they are declaring an interest, they should state the nature of that interest whether or not they are required to withdraw from the meeting.

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|----------|---|----------------|
| 4 | Hearing Procedure Rules
To note the hearing procedure rules and virtual licensing sub-committee procedural rules. | 3 - 10 |
| 5 | Today's Local, 4 Pauls Row, High Wycombe, Buckinghamshire, HP11 2HQ
To consider an application under s.17 of the Licensing Act 2003 for a new premises licence in respect of Today's Local, 4 Pauls Row, High Wycombe, Buckinghamshire, HP11 2HQ (report attached). | 11 - 52 |

If you would like to attend a meeting, but need extra help to do so, for example because of a disability, please contact us as early as possible, so that we can try to put the right support in place.

For further information please contact: Liz Hornby on 01494 421261, email democracy@buckinghamshire.gov.uk

Licensing and Regulatory Sub-Committee Virtual Procedural Rules

Procedure at Hearings before the Licensing Sub-Committee in relation to matters mainly under the Licensing Act 2003 as amended (“The 2003 Act”) **except** Interim Hearings (Summary Review of a Premises Licence) conducted pursuant to Section 53B of the Licensing Act 2003, as amended (separate Procedure).

Hearings for Gambling Premises are dealt with under the Gambling Act 2005 as amended.

Introduction

The Secretary of State for Housing, Communities and Local Government made [Regulations](#) (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020) to ensure local authorities can conduct business during the current public health emergency and this legislation was passed on 4 April 2020. The Regulations will apply to local authority meetings (full council, executive, joint committee, committee or sub-committee) held before 7 May 2021 from 4 April 2020. Councils can make standing orders in respect of virtual meetings, and will not be constrained by any existing restrictions. The Licensing Act 2003 and the Licensing Act 2003 (Hearing) Regulations 2005 provide flexibility to Licensing Authorities in determining their own hearing procedures.

Administration in Relation to the Hearing

Prior written notice of the Hearing will have been given to the interested/relevant parties.

- (a) Where a party has informed the Council that they will not be attending or represented the Hearing may proceed in their absence.
- (b) Where a party has not replied to the notice, does not attend and is not represented then the Sub-Committee may proceed with the Hearing in that party’s absence or adjourn the Hearing if it is considered necessary in the public interest to do so.
- (c) If a party has indicated they will attend but does not appear, that party must inform the Council of any delay - with reasons - and in consideration thereof the Sub-Committee can decide to proceed with the Hearing or adjourn to later the same day or another time. If a party is more than 15 minutes late and has not contacted the Council with details of any delay – the Sub-Committee shall proceed with the hearing unless it is in the public interest not to do so and shall adjourn the hearing to later on the same day or another date.

If the Hearing is held in a party’s absence, the Sub-Committee will still consider the application, representation or notice made by that party.

A hearing can be dispensed with if all parties give notice that they consider a hearing unnecessary. If this is the case the application/notice will be dealt with by way of a determination.

Representations can be withdrawn by prior notice 1 working day before the Hearing or orally at the Hearing.

At the Hearing any party can be assisted or represented by any person whether or not that person is legally qualified.

Account can be taken of documentary or other information produced by a party in support of their application, representation or notice (as applicable) either 1 working day before the Hearing or - with the consent of all other parties - at the Hearing, in which case sufficient copies are required to be provided for all relevant parties. Any party wishing to call another person (other than a person representing them) to make oral representations must provide details of this to the Council within the time stated in the Notice of Hearing which the Council will serve on the Parties. At the beginning of the Hearing the Sub-Committee will consider any such requests and confirm whether permission is granted for that person to speak.

The Sub-Committee may disregard any information which is not considered relevant to the application/representation/notice and the promotion of the licensing objectives.

The purpose of a Hearing is to enable those with a right to appear to amplify their written application or representation and to test the case of their opponents. It is also to assist the Sub-Committee to gather evidence and understand the relevant issues. The parties (including other persons on their behalf) will be allowed an equal reasonable period of time to address the Hearing and ask questions. The Chairman may set a maximum period of time on how long each party may speak, progressing without undue delays and ensuring that there is a fair hearing. Where the representations made relate to the same or similar issues, a spokesperson should be appointed where possible to speak on behalf of any person who has made a written representation.

The Decision of the Licensing Sub Committee will be made after the close of the Hearing when the Chairman retires with the legal advisor and the Clerk to the Sub-committee in a private session to consider all the evidence and submissions made at the hearing.

The decision of the Sub-committee will be communicated to all parties by way of a written Decision Notice issued by Legal Services. This notice shall be issued within 7 days of the hearing and if there is to be a delay in issuing such a notice; the licensing officer will communicate with all parties. The notice will contain will be dated and set out the provisions of the Right to Appeal to the Magistrates Court.

The Sub-Committee may depart from this procedure (as varied/amended from time to time based on changes to law and practice) if it considers reasonably necessary and proportionate.

Access to Information

The Council can hold and alter the frequency and occurrence of meetings without requirement for further notice.

The new 2020 Regulations make provision for local authority members and officers, and the public, to have access to documents without attending council buildings and it will be sufficient for local authorities to publish the documents on their website. This includes notices, agendas, reports, background papers and minutes. The Proper Officer will give the requisite notice to the public of the time of the meeting, and the agenda, together with details of how to join the meeting which will be available on the website.

The obligation under the old Regulations (Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012) to supply copies of such documents in response to requests made by members of the public and on behalf of newspapers is disappplied.

The requirement in England for 5 clear days' notice to be given of principal council meetings, including annual meetings, still applies however notice can now be given on the council's website.

Time and Place of Meetings

Meetings can be held remotely, including by (but not limited to) telephone conferencing, video conferencing, live webcast, and live interactive streaming even if particular members of the public cannot access them. This Council will use Microsoft Teams to hold virtual meetings and will invite external participants to virtual meetings, if any, via email or telephone. Virtual meetings will be webcast where the Hearing is held in public via a link published on the meeting webpage.

The Constitution states that when reasonably practical, a sub-committee meeting should be held at the Council facility which is closest to the premises or issue that is the subject of the meeting. However, this requirement cannot be met during this current period.

During the Hearing

It is a requirement for such hearings that:

- a) proper notice is given, with all papers served timeously on the authority and published online;
- b) the actual parties to the hearing are able to participate;
- c) any member of the public can see or hear, albeit not participate in, the hearing.

Although held in a virtual format, Hearings dealing with new licences or variations to existing licences will follow the standard procedure. Panel Members may ask questions of any party at any time. Questions are usually taken after each person has spoken. It is helpful to undertake a document check at the start of the Hearing.

In terms of issues that may arise during the Hearing the following rules apply:-

Quorum for Meetings

The rules for quorum will still apply. This is 3 Councillors for a licensing or regulatory sub-committee. It is also considered good practice to have a reserve member, in case of interests. The constitution states that if a quorum is not present within 10 minutes of the scheduled start of the meeting or such longer time as allowed by the Chairman, the business of the meeting will be adjourned. The Chairman may allow for flexibility around the start time of the meeting where there are any technical issues.

In the event of any apparent failure of the technology the Chairman should immediately determine if the meeting is still quorate. The Chairman could adjourn for 10-15 minutes to allow the connection to be re-established. If an individual remote participation fails the Chairman may call a short adjournment. As the hearing must have 3 members present, the meeting will be reliant on the lost connection being re-established to ensure all members are present for the entire discussion in order to hear all of the facts and vote on the matter.

Only 3 members are permitted on Licensing and Regulatory Sub-Committees (LSC) for each Hearing (as per Section 9 of the Licensing Act 2003 and the Constitution Terms of Reference for the LSC). The reserve member is present in case an interest arises at the beginning of the Hearing or one of the 3 members identified as being on the LSC fails to attend the virtual meeting. It is only those 3 members who have been identified as being on the LSC for that Hearing who can ask questions of the other parties. A reserve member would not be able to participate if the technology fails for one

of the members present as whilst they would be listening they will not have taken an active role nor been included in the process/asked to see if they have any questions etc.

Attendance at meetings and webcasting

A roll call or introductions will be made at the start of the meeting to record those present. There is no requirement for councillors to sign their names on the attendance sheets when attending a virtual meeting. The Democratic Services Officer will maintain a list of attendance throughout the meeting.

To be classified as a 'member in attendance' and attend a meeting remotely, the following conditions must be satisfied;

- a) councillors must be able to hear and (where practicable) see and be heard and (where practicable) be seen by other councillors in attendance at the meeting. This full requirement also extends to members of the public attending to exercise a right to speak at the meeting.
- b) All other members of the public must as a minimum be able to hear (but if practicable be seen as well).

In practice this means that if councillors and speaking members of the public can be heard and hear each other and other members of the public not speaking can hear, this would fulfil the requirements of holding a virtual meeting.

Members of the press and public may only be excluded from a meeting in accordance with the Access to Information Rules.

The Regulations state that meetings being open to the public include access by remote means. Such access includes (but is not limited to) video conferencing, live webcast, and live interactive streaming and where a meeting is accessible to the public through such remote means the meeting is open to the public whether or not members of the public are able to attend the meeting in person. For clarity, a meeting recorded and then posted online after the event would not satisfy this requirement.

In the event that the live webcast fails and cannot be resumed the meeting will be opened and adjourned to allow for it to take place at a hearing (the date and time of which will be fixed prior to the matter being adjourned).

The people on the Teams call who are present throughout the meeting are the Members of the Sub-Committee, any officer supporting the meeting and those who have submitted valid representations, applicant and/or legal representative. The public gallery, where Members can sit and observe the meeting alongside members of the public, is the webcast version. It is important to keep numbers in the meeting (except for those allowed to be present as Members) to a minimum to enable the proper flow of the virtual meeting.

Conflicts of interest

Councillors should consider if they have an interest, and, if required, seek advice from the Monitoring Officer, or their deputy, before the meeting starts. If a Councillor appointed to a licensing hearing considers that their interest is prejudicial they should notify Democratic Services as soon as possible so that an alternative councillor can be appointed to the licensing hearing.

Where a councillor has an interest they must declare their interest and the nature of it at the start of the meeting. If the interest is 'personal' having declared a personal interest the councillor may continue to speak and vote on the item of business concerned. If the councillor has a prejudicial interest they will not be able to take part in the discussion or decision and must leave the meeting. A reserve councillor, if available, will then be called upon to serve on the hearing in their absence.

Minutes of meetings

The Minutes of meetings will be published on the website if the meeting is held in public.

Questions

Parties can ask questions of other parties in accordance with the procedure below. The Chairman can stop a party asking questions if they feel the questions are unnecessary. Parties are expected to treat other parties with respect and any form of harassment or excessive questioning will not be tolerated. In such cases the Chairman will ask the party to discontinue that type of questioning. The Chairman can require any person (including any of the parties) who is disrupting the proceedings to leave the Hearing.

Order of business (as normal)

1. The Chairman will open the Hearing and start the introductions of the Sub-Committee and Officers and ask each party to introduce themselves. The Chairman will confirm that if a party is not present their representations/application will have been read and will be considered in reaching the decision.
2. The Chairman will address any interest arising under the Code of Conduct.
3. The Chairman will consider any submitted requests from a party for permission for another person to appear at the virtual Hearing and any other procedural matters. If necessary, the sub-committee will retire to deliberate before making a decision.
4. If all parties present confirm that they have seen and understand the procedure to be followed at the virtual Hearing and agree they are ready to proceed then the Hearing **shall commence as set out from para 9 below**.
5. The Chairman will remind everyone that the purpose of the virtual Hearing should be borne in mind at all times i.e.
 - to enable those with a right to appear at the virtual meeting to advance their point of view and concerns and to test the case of their opponents and
 - to assist the Sub-Committee to gather evidence and understand the relevant issues.
6. The Chairman will confirm what advance papers have been received and that these have been read and therefore there is no need to repeat these matters.
7. The Chairman will make clear that parties should only address the Sub-Committee in relation to matters previously raised/submitted. Late evidence to be submitted at the Hearing will only be considered by the Licensing Sub-Committee with the consent of all parties present.

8. The Chairman will then outline the procedure to be followed by reading out the order of oral presentations **unless** all parties present have confirmed that they have seen and understood the procedure and are ready to proceed with the virtual Hearing.
9. The Chairman will ask the Applicant whether they wish to make any amendments to their application with a view to addressing issues raised by the representations.
10. Order of oral presentations:-
 - a. The Licensing Officer will present their report outlining the details of the application/notice and representations received.
 - b. Any party may question the Licensing Officer.
 - c. The Members may question the Licensing Officer.
 - d. The Applicant will present their case and call their witnesses
 - e. Any other party may question the Applicant. Any party includes any responsible body.
 - f. The Members may question the Applicant
 - g. Each Interested Party will present their case in turn and call their witnesses.
 - h. Any other party may question the Interested Party.
 - i. The Members may question the Interested Parties.
 - j. The Licensing Officer may question the Interested Parties.

Once they have made their representations under the requirements of the constitution they will need to switch off their microphone and not participate any further in the meeting unless they are asking any questions or wish to sum up. No speaking is timed.

11. Before moving onto the next party at any time during the procedure above, the Chairman will check there are no further points the current party wishes to make or any further questions that need to be put to that party.
12. There may be a discussion at the hearing, on a without prejudice basis, where each party will be asked to address/give their views on any proposed conditions and suggest any other appropriate conditions to assist the Sub-Committee. Any agreed conditions may be incorporated into the Decision Notice if the application is successful. However, the Sub-Committee to determine any final conditions that will apply to the licence.
13. Each party will be invited to make closing submission in the order as set out in paragraph 10.
14. The Chairman will then close the Hearing and the Sub-Committee will meet (privately) virtually together with the Clerk and the Sub-Committee Legal Advisor for the matter to be determined.
15. The Sub-Committee will come to a decision which will be sent to the Applicant and all other parties' who submitted relevant representations within the time limits set out in this procedure and Regulations together with details of the right of appeal.

When can the Chairman be interrupted?

There are circumstances allowed for in the Constitution where the Chairman can be interrupted such as:-

- Technology is not working effectively

- Officer needs to provide advice
- Point of order or personal explanation

or any other area where the Constitution or Chairman allows.

Disturbance during proceedings

The Constitution states that if anyone interrupts proceedings the Chairman will warn the person concerned and if they continue to interrupt the Chairman will order their removal from the virtual meeting room. There may be circumstances where the person needs to be removed immediately, for example if they are being inappropriate, and the Chairman can do this by muting their microphone. If there is a general disturbance making orderly business impossible, the Chairman may adjourn the meeting for as long as they consider necessary.

Adjournments

People will remain on the call with mics muted and cameras off until the meeting starts again. The Chairman may also want to consider having a comfort (screen) break for longer meetings. If there is a problem with the technology the Chairman should pause the meeting until that issue has been resolved. However, this does not stop a meeting going ahead because a person does not have access to the required technology in the first place. If technology fails for a wholly remote meeting, and the meeting is no longer open to the public, any decisions made could be challenged as unlawful which renders the whole meeting incapable of proceeding and therefore the Chairman should adjourn until the remote meeting can be restored within a reasonable period, or at a time and date fixed by the Chairman. Any interested party eligible to speak who attends to exercise their right to speak and is unable to do so renders only their item incapable of proceeding unless they are happy to submit their comments through a written representation.

The Council will try and achieve the best possible outcome.

Deliberations and Exclusion of the Press and the Public

Under Regulation 14 of the Licensing Act 2003 (Hearings) Regulations 2005 the licensing authority may exclude the public from all or part of the hearing where it considers that the public interest in doing so outweighs the public interest in the Hearing or part of that Hearing taking place in public. In addition there may be information in the agenda pack pertaining to the hearing be exempt from publication or discussion in public under Schedule 12A of The Local Government Act 1972 as amended. In these circumstances the public will be excluded from part or the whole of the Hearing as appropriate.

At the conclusion of the Hearing, the Sub-Committee together with the Democratic Services Officer and Legal Advisor, will remain in a private virtual meeting in order to deliberate on the decision. Interested parties will then be notified of the outcome of the hearing in writing after the meeting in accordance with required timescales.

Each Member in remote attendance must ensure and verbally declare that there are no other persons present who are not entitled to be (either hearing or seeing) consideration of such items, and/or recording the proceedings.

The Sub-Committee may depart from this procedure (as varied/amended from time to time based on changes to law and practice) if it considers it necessary and/or equitable to do so.

NOTE

IN PRODUCING THIS PROCEDURE, THE FOLLOWING HAVE BEEN CONSIDERED: -

- Licensing Act 2003 *as amended* - and Explanatory Notes
- National Guidance
- The Licensing Act 2003 (Hearings) Regulations 2005 as amended
- The Human Rights Act 1998.
- Local Government Act 1972 as amended.
- The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020

Buckinghamshire Council

**Licensing Sub-Committee Hearing Date:
5 October 2021, 18:30 hours**

SUBJECT:	APPLICATION FOR A PREMISES LICENCE at: 4 Pauls Row, High Wycombe, Buckinghamshire, HP11 2HQ
REPORT OF:	Application under section 17, Licensing Act 2003
Responsible Officer	Brian Whittall – Licensing Officer
Report Author	Brian Whittall – Licensing Officer
Ward/s Affected	Abbey

1. Purpose of Report

To provide Members with information to enable the determination of an application for a Premises Licence that has been submitted by JL Licence & Retail, 77 Womack Gardens, St Helens, WA9 5UY (Licensing Agent) on behalf of their client AK South Yorkshire Ltd, 4 Whitchurch Parade, Whitchurch Lane, Edgware, HA8 6LR (“the applicant”), in respect of 4 Pauls Row, High Wycombe, HP11 2HQ (“the premises”).

2. Background

2.1 The premises are located in the High Wycombe town centre in close proximity of a number of licensed premises.

A location plan showing the premises location is attached, marked **Appendix 1**.

3. The Application

3.1 This application is for a Premises Licence, as marked **Appendix 2** which is attached to this Report, including the premises plan, as marked **Appendix 3**.

3.2 The proposed licensable activities are as follows:

<u>Licensable activity</u>	<u>Standard days and timings</u>	
<i>Supply of alcohol (Off sales only)</i>	Every Day	24 Hours
<i>Provision of Late Night Refreshment</i>	Every Day	23:00 – 05:00
<i>Hours premises are open to the public</i>	Every Day	24 Hours

4. Relevant Representations

4.1 Responsible Authorities:

- 4.1.1 **The Chief Officer of Police:** Response received in relation to the prevention of crime and disorder objective (**Appendix 4**)
- 4.1.2 **The Fire and Rescue Authority:** No Response received: No comment
- 4.1.3 **The Local Planning Authority (Head of Sustainable Development):** No Response received: No comment
- 4.1.4 **The Local Environmental Health Authority (Head of Environmental Health):** No Response received: No comment
- 4.1.5 **Weights and Measures Authority (Trading Standards Officer):**
No response received. No comment
- 4.1.6 **The Safeguarding and Child Protection Unit:**
No response received. No comment
- 4.1.7 No responses were received from any other Responsible Authority.

4.2 **Any other persons:** No responses were received

4.3 No letters of support were received.

*** Both the Police and the agent acting on behalf of the applicant have engaged in constructive mediation since the end of the consultation period. Whilst both parties have made some progress, they remain currently not in agreement of a proposed solution to which both can agree. It shall therefore be for the panel to determine that application in accordance with procedure and in regard to the legislation, Council policy, and the Statutory Guidance as issued under s.182.*

5. Relevant Policy Considerations:

5.1 The Relevant Representations received raise the follows issues:

- *The Prevention of Crime and Disorder*
Representations mention concerns regarding the security of alcohol and that it shall be an easy target for theft, especially if products are on display. There is also a concern regarding what happens to alcohol if the stall holder is away for any reason.

The panel should note that mediation has been undertaken, but currently not found a mutually agreeable position on what conditions can be draft that shall promote the objective to prevent crime and disorder.

In relation to the Prevention of Crime and Disorder the Statutory Guidance states:

- 2.3 Conditions should be targeted on deterrence and preventing crime and disorder including the prevention of illegal working in licensed premises. For example, where there is good reason to suppose that disorder may take place, the presence of closed-circuit television (CCTV) cameras both inside and immediately outside the premises can actively deter disorder, nuisance, anti-social behaviour and crime generally. Some licence holders may wish to have cameras on their premises for the prevention of crime directed against the business itself, its staff, or its customers. But any condition may require a broader approach, and it may be appropriate to ensure that the precise location of cameras is set out on plans to ensure that certain areas are properly covered and there is no subsequent dispute over the terms of the condition.
- 2.5 Conditions relating to the management competency of designated premises supervisors should not normally be attached to premises licences. The designated premises supervisor is the key person who will usually be responsible for the day to day management of the premises by the premises licence holder, including the prevention of disorder. A condition of this kind may only be justified as appropriate in rare circumstances where it can be demonstrated that, in the circumstances associated with particular premises, poor management competency could give rise to issues of crime and disorder and public safety.

In relation to the relevant licensing objectives and the determination of applications, the Council's Statement of Licensing policy states:

- 1.6 This Policy and the Council's functions as Licensing Authority seek to achieve control of premises, qualifying clubs and temporary events within the terms of the Act. Terms and conditions will focus on achieving the licensing objectives with reference to
- matters within the control of individual licensees
 - the specific premises and the places used
 - the direct impact of the activity taking place at the licensed premises, in particular on public who live, work and carry out normal activity in the area concerned.
- 1.8 The objective of the licensing process is to allow the carrying on of retail sales of alcohol in a way which ensures compliance with the Act. It is the Council's wish to facilitate well-run and managed premises with licence holders displaying sensitivity to the impact of the premises on local residents.
- 2.8 In considering licence applications where representations have been received, the Licensing Sub-Committee will consider the adequacy of measures proposed to deal with the potential for nuisance and/or crime and public disorder, prevention of harm to children and public safety having regard to all the circumstances of the case. The Council will expect operating schedules to satisfactorily address these issues from the design through to the daily operation of the business. Particular consideration will be given to:

In relation to the prevention of crime and disorder the guidance states (p.10)

- 2.1 Licensing authorities should look to the police as the main source of advice on crime and disorder. They should also seek to involve the local Community Safety Partnership (CSP).

- 2.3 Conditions should be targeted on deterrence and preventing crime and disorder. For example, where there is good reason to suppose that disorder may take place, the presence of closed-circuit television (CCTV) cameras both inside and immediately outside the premises can actively deter disorder, nuisance, anti-social behaviour and crime generally. Some licence holders may wish to have cameras on their premises for the prevention of crime directed against the business itself, its staff, or its customers. But any condition may require a broader approach, and it may be appropriate to ensure that the precise location of cameras is set out on plans to ensure that certain areas are properly covered and there is no subsequent dispute over the terms of the condition.
- 2.5 Conditions relating to the management competency of designated premises supervisors should not normally be attached to premises licences. It will normally be the responsibility of the premises licence holder as an employer, and not the licensing authority, to ensure that the managers appointed at the premises are competent and appropriately trained. The designated premises supervisor is the key person who will usually be responsible for the day to day management of the premises by the premises licence holder, including the prevention of disorder. A condition of this kind may only be justified as appropriate in rare circumstances where it can be demonstrated that, in the circumstances associated with particular premises, poor management competency could give rise to issues of crime and disorder and public safety.

In relation to the prevention of crime and disorder (page 9) the policy states that:

- 3.7 If, upon receipt of a relevant representation, there is a likelihood of crime and disorder increasing as a result of the application being granted, the Authority will refuse the application, unless there are exceptional circumstances or it can be demonstrated that additional conditions will alleviate the concerns. In cases where conditions are attached to licences, the conditions will aim to reflect local crime prevention strategies.
- 3.10 In considering licence applications, the Authority will particularly take into account the following where relevant:-
- The measures proposed to prevent the consumption or supply of illegal drugs, including any search procedures and entry policies.
 - The measures proposed to prevent or reduce violence and public disorder in the vicinity of the premises, e.g. the provision of door supervisors, security lighting and signage both inside and outside the premises.
 - Physical security features such as the use of CCTV; where a licensed premises is required to have CCTV as a condition of the licence then unless there are good reasons provided to the satisfaction of the Licensing Committee, the premises must be equipped to a standard and in a manner in accordance with established Thames Valley Police guidance in relation to CCTV.
- 2.9 The weight to be attached to individual representations will be determined by the Members at any hearing and will vary on a case by case basis taking the matters referred to in the Policy into account - representations are encouraged to be specific to the subject premises and if possible supported by written records of previous complaints/problems where these are alleged (including dates, times and to whom the complaint was made and when and what the outcome of any such complaint was if any) – equally applicants are encouraged in completing their operating schedules to detail

steps proposed to address potential concerns.

5. Resources, Risk and Other Implications

- 5.1 **Resource:** The only resource implications to date has been officer time. If the applicant or persons making relevant representations appeals against the decision of the Licensing Sub – Committee, however, this would result in legal fees to defend the appeal and further costs. In the event of a successful appeal the Council may also have to pay the applicant/other party's costs.
- 5.2 **Human Rights**
The Panel should consider its responsibilities under the Human Rights Act when considering the fair balance between the interests of the applicant and the rights of local residents.
Any decision taken must be appropriate and proportionate to the objective being pursued. In particular the following should be taken onto consideration:
Article 6 - the right to a fair hearing
Article 8 - respect for private and family life
Article 1, First Protocol - peaceful enjoyment of possessions (which can include the possession of a licence)
- 5.3 Interference with these rights is acceptable within the terms of the Human Rights Act 1998 if it safeguards the rights of others, is legitimate, proportionate and balanced in that there is a need to find a fair balance between the protection of individual rights and the interests of the community at large – other than rights under Article 6 and 14 which are absolute rights and cannot be interfered with.
- 5.4 Therefore if Members refuse to grant the application for a new Premises Licence in whole or part or grant it subject to conditions, this will be a breach of the rights of the Applicant unless such refusal (in full or part) is, and/or the conditions imposed are, appropriate, proportionate and can be justified, on balance, by being outweighed by the rights of the community at large to peaceful enjoyment of their property/possessions. Any restriction placed upon the Premises Licence must not go beyond what is strictly necessary to achieve its legitimate purpose in order to mitigate the interference with the community at large's enjoyment of their property/possessions.
- 5.5 By taking into consideration all the material considerations relating to this application and balancing the interests/rights of all parties involved it is considered that the Licensing Sub-Committee's decision will be both proportionate and justified having had regard to the Human Rights Act 1998.
- 5.6 The Equality Act 2010, including the Council's Public Sector Equality Duty, must be taken into account when making decisions in relation to licensing applications.

6. Determination by the Licensing Sub-Committee

- 6.1 The Sub Committee is obliged to determine applications in the light of the above and any other material considerations with a view to promoting the four licensing objectives. Which are:

- The prevention of crime and disorder
- Public safety
- Prevention of public nuisance
- Protection of children from harm

Regard must also be had to the Council’s Statement of Licensing Policy, Home Office Guidance issued under Section 182 of the Licensing Act 2003, as amended, relevant representations received and the evidence presented at the Hearing.

- 6.2 Each application must be considered on its own merits and any conditions attached to premises licences must be tailored to the individual style and characteristics of the premises and events concerned. This is essential to avoid the imposition of disproportionate and overly burdensome conditions on premises. Standardised conditions should be avoided and indeed may be unlawful where they cannot be shown to promote the licensing objectives in any individual case.
- 6.3 The Sub-Committee must avoid duplication of other legal requirements and should only impose conditions on a premises licence which are appropriate and proportionate for the promotion of the licensing objectives and where additional and/or supplementary measures are required in order to promote the licensing objectives.
- 6.4 The following options are available to the Licensing Sub Committee:
- 6.4.1 Grant the Premises Licence - subject to any conditions which are consistent with the Operating Schedule and which are considered appropriate and proportionate for the promotion of the four licensing objectives in response to relevant representations received - and any relevant mandatory conditions.
- 6.4.2 Exclude from the scope of the Premises Licence granted under Para 6.4.1 above any of the licensable activities to which the application relates.
- 6.4.3 Refuse to specify a person in the Premises Licence granted under Para 6.4.1 as the premises supervisor.
- 6.4.4 Reject the whole of the Application.
- 6.4.5 Grant the Premises Licence subject to different conditions for different parts of the premises or the different /reduced licensable activities if this is considered appropriate and proportionate to promote the four licensing objectives and in response to the representations received).
- 6.5 The Sub-Committee is asked to note that it may not reject the whole or part of the application or attach conditions - merely because it considers it desirable to do so. It must actually be **appropriate and proportionate** in order to promote the 4 licensing objectives and be in response to the representations received and full reasons must be given for the Sub-Committees decision.

Informative/s -

Background Papers:	Application Ref 21/01157/LAPREN Licensing Act 2003, as amended
---------------------------	---

	Licensing Policy –Wycombe District Area Published December 2018. Home Office Guidance issued under Section 182 of the Licensing Act 2003, as amended.
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* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant? Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

- Yes
- No

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- Applying as a business or organisation, including as a sole trader
- Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If the applicant's business is registered, use its registered name.

VAT number

Put "none" if the applicant is not registered for VAT.

Legal status

Continued from previous page...

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Is your business registered outside the UK? Yes No

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Agent Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21

NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

COMPANY.

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /
dd mm yyyy

* Nationality [Documents that demonstrate entitlement to work in the UK](#)

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

The site, located in the town centre, is currently empty and is being fully refurbished with a significant investment to become a new and modern general convenience store operating under the 'Today' banner.

The shop will be professionally fitted out and sell an extensive range of goods including newspapers, magazines, soft

Continued from previous page...

drinks, sweets, bread, dairy, cigarettes, lottery tickets, snacks, coffee, pet food, stationery, baby goods, toiletries, frozen food, etc.

The proposed alcohol sales would just be a part of the overall business to offer the complete all-round convenience service. The clear focus of the business will be as a general store.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes No

Section 7 of 21

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

Section 10 of 21

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes No

Section 11 of 21

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes No

Continued from previous page...

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

- Yes No

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

PROVISION WILL TAKE PLACE INSIDE FOR CUSTOMERS TO TAKE AWAY

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /
dd mm yyyy

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NONE

Continued from previous page...

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

SEE ATTACHED

b) The prevention of crime and disorder

SEE ATTACHED

c) Public safety

SEE ATTACHED

d) The prevention of public nuisance

SEE ATTACHED

e) The protection of children from harm

SEE ATTACHED

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £8700	£315.00
Band D - £87001 to £12500	£450.00*
Band E - £125001 and over	£635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500	£900.00
Band E - £125001 and over	£1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00
Capacity 30000-39000	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00

Continued from previous page...

Capacity 80000-89999 £56,000.00
Capacity 90000 and over £64,000.00

* Fee amount (£)

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/aylesbury-vale/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

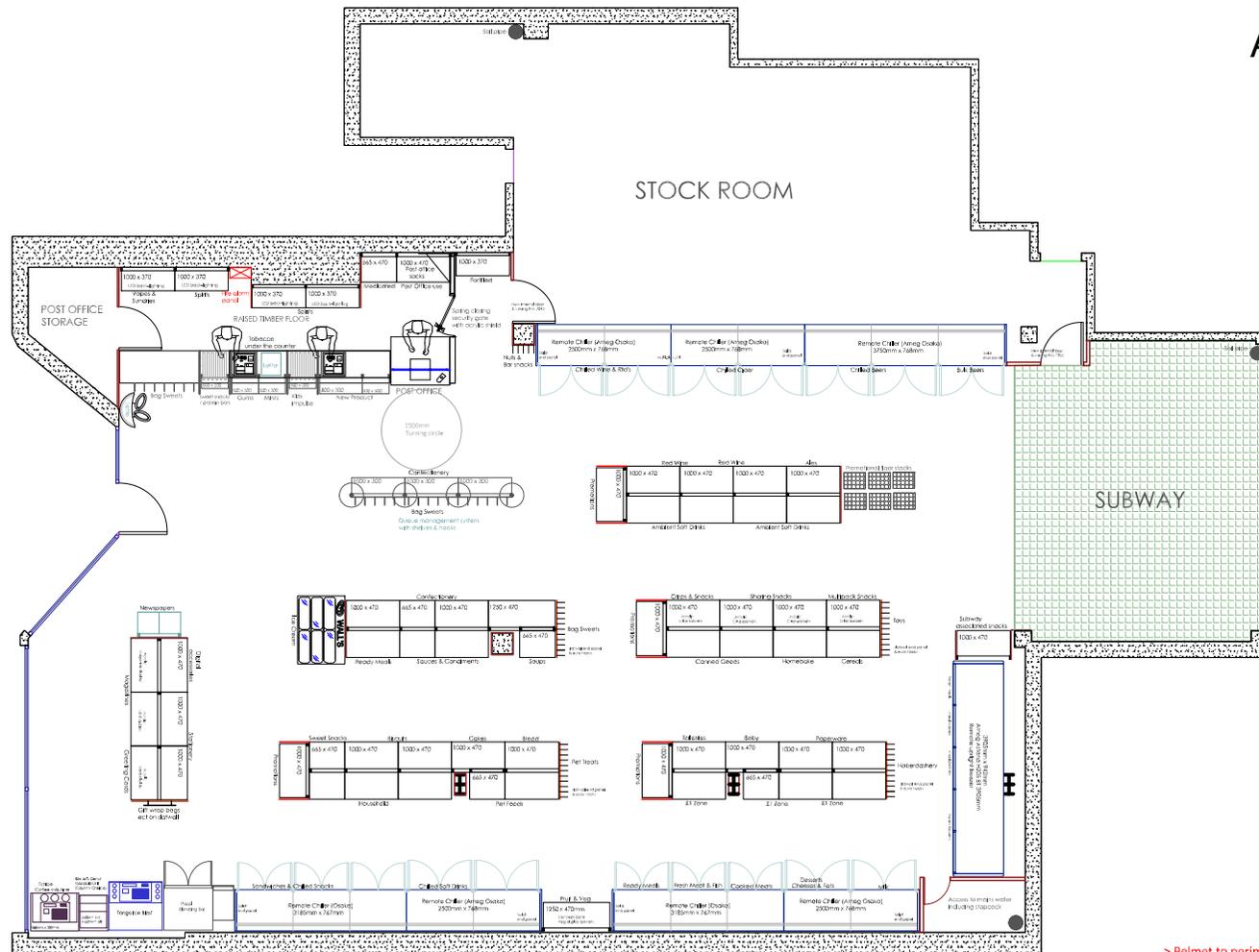
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Applicant reference number	<input type="text"/>
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Appendix 3



- > Pelmet to perimeter of store - see adjacent key
- > Red timber end panels are smooth and vinyls to be fitted by others
- > Internal doors as indicated
- > Please note different colour slatwall required on key
- > Gondola height 1600mm
- > Exposed slatwall edges to be covered with aluminium angle

- New cladding/slatwall - Light Oak
- Perimeter frieze - Grey RAL7043 270mm deep

NOTES:
 All measurements to be checked before any work commences
 This plan is for illustration purposes only
 This plan is not to be used for contractual purposes

Page 41

Craig Bourne, Retail Development Manager Telephone 07983388915 email craig.bourne@lmkcc.co.uk	Client: 4 Pauls Row, High Wycombe, HP11 2XL Arumugam Kalamohan mohanretail@hotmail.co.uk 07506 037499	Date: 06/07/2021	Revision.	Appendix
<p style="font-size: 8px; margin-top: 5px;"> Forthcoming events: Trade Show 2019, 5th - 6th March, Exhibition Centre Liverpool Conference 2018, 16th - 20th September, Anantara Resort, Vilamoura, The Algarve </p>		Scale: 1:100		
		Drawn by: Craig Bourne	DRG No. TC/ APPROVED By: Customers Signature.....	

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Division/Station : High Wycombe

From : Andy Dean
Licensing Officer

To : Licensing Authority
Buckinghamshire Council

Ref :

Date : 1 September 2021

Tel.No.

Subject :

Today's Extra, 4 Pauls Row - Objection

I Andy Dean a licensing officer working for Thames Valley Police have the authority to make decisions on licensing matters on behalf of the Chief Officer of Police.

On the 12th August 2021 Thames Valley Police received an application for a premises licence for a new premises at 4 Pauls Row, High Wycombe to be a 'Today's Extra'.

The application seeks to be able to sell alcoholic products on a 24 hour basis.

The application also requests the provision of Late Night Refreshment from 23.00 hours to 05.00 hours daily and we have no objection to this as in fact the consumption of food items does increase the sugar levels that the alcohol drains and tends to bring people back on a more even keel attitude wise. We accept that there is always someone that will be anti social in some way even if they have food

A few days prior to this application appearing there had been some small pre consultation with the solicitors on behalf of the applicant in relation to informing us that the application was incoming and they were looking at 24 hours alcohol sales. I made it clear at that time that the area this premises was going into was an area beset by Crime and Disorder in the Night Time economy as it would be surrounded by a number of late night opening licensing premises, a 24 hour McDonalds and two late night refreshment kebab vans which attract a lot of punters leaving the pubs. What we didn't need was another premises within this area selling alcohol on an off licence basis which could very well add to the issues of Crime and Disorder, we asked for a number of things in the application; SIA door staff, up to 6.5% ABV on beer lager and cider, named price tags on all alcoholic products. A reduction of hours for the sale of alcohol.

This is also an area covered by a PSPO which prevents drinking in the street if that drinking is liable to cause ASB.

Upon receipt of the application a couple of these conditions were listed and I'm thankful for that. The application still requested the sale of alcohol for 24 hours. However upon receipt of any application I consult with the NHPT Sgt and Inspector in case they have any comments to make and due to the 24 hour alcohol sales aspect I thought it prudent to call a meeting to get their views. It became very clear very quickly in this meeting that due to the nature of the area – a centre for issues within the NTE that this premises could very well easily cause further issues with drunken persons trying to purchase more alcohol, and then sit out side the premises or nearby and further consume alcohol adding to the issues already trying to be managed.

I also asked our Crime Analyst to provide me with figures showing the numbers of crimes being committed in the area during the NTE period (See Appedix A). This shows that crimes against the person has a high rating and this is our major concern with persons trying to purchase alcohol late at night and maybe being correctly refused due to their intoxicated state but them not accepting this and become abusive, aggressive towards staff etc.

Since then I have emailed the solicitor over seeing the application on behalf of the applicant with some further ideas towards conditions with the indication there would be some wiggle room. (see Email chain at Appendix B). as you will see that we aksed for some extra conditions and requested they pull their sale of alcohol times back considerably even repeating one of the first things I asked for. Mr Rushton has responded with some agreements but still asking for more time but less conditions. I have then answered back providing a little more time and agreeing to drop conditions we would want to see for the time being but would re-visit them should matters arise.

Thames Valley Police in High Wycombe are presently concerned with the amount of crime within this area of the town within the Night Time Economy and strongly feel that to allow 24 hours alcohol sales in such an area would only see an increase in crime and disorder not only Anti Social Behaviour due to legitimate refusals of sales but also a concern with the increase in theft that those refusals may bring with customers then trying to grab and run out of the shop with alcohol or even other products because they are hungry due to the alcohol. I would also refer back to the fact that there is a PSPO in the area - of course this doesn't prevent the sale of alcohol but does prevent the drinking of same within this area.

We therefore object to the application in its present state and request the following conditions be added or already offered conditions amended accordingly to encompass our request to meet the licensing objective of the Prevention of Crime and Disorder;

1. Sale of Alcohol 08.00 to 01.00 hours daily, - (alcohol sales stop prior to the first late night venue closing its doors)
2. The premises be active members of pubwatch and a member of staff will attend the regular meetings
3. All alcohol displays will be locked or covered and notices attached between the hours of 01.00 – 08.00 hours to identify to customers that sales of alcohol are prohibited
4. At least two door staff will be employed at the premises between the hours of 21.00 to 01.00 on a Friday and Saturday evening on a risk assessed basis and at all other times also on a risk assessed basis
5. All staff training will be carried out on a 6 monthly basis and records updated accordingly

I therefore submit this report until either such time as an agreement can be reached negating the need to a Subcommittee hearing or the hearing date is upon us without an agreement made.

Brian Whittal

From: Dean, Andy (C2915) <andy.dean@thamesvalley.police.uk>
Sent: 01 September 2021 10:21
To: 'Ian Rushton'; Brian Whittal
Cc: Bobbett, Stephen (P5159); Crook, Daniel (P0461)
Subject: RE: Today's Extra - High Wycombe

Hi Ian,

Thank you for your early response so far and I understand that your clients need to agree or otherwise; So for clarity

SIA – door man on a risk assessed basis but if required it will be two of them. This means if sales of alcohol and issues in the shop are few and far between then no door staff need to be employed. If issues surrounding crime and disorder in the shop – arguments, theft etc. in the NTE are prevalent then door staff will be required and if your applicant is unsure then they can always speak with me and I can get some numbers raised to look at the situation and discuss it further with them. We would be looking at Due diligence on this so door staff employment or otherwise should be risk assessed and written down so that there is understanding if things go wrong and a way of learning.

If alcohol is stored as it looks like on the walls in fridges then these could be locked. If the alcohol is on a stand on a shelf unit on the shop floor then I do understand that this could be difficult to cover but we are looking to 'prevent crime' – they should be able to find a way of making it clear and fully understandable to any person that alcohol is not for sale. Again Due Diligence – if you know something could happen then what can we put in place to prevent it. As we are talking about it then it could happen it is down then to your client to prevent it as best as possible. Behind the counter spirits, high end products must have a notice that they are not for sale if during anytime – if agreed - of no alcohol sales – Remove the temptation.

Thank you once again

Andy

Andy Dean C2915 - Licensing Officer (Wycombe & South Oxfordshire);
Address – Police Station, Queen Victoria Road, High Wycombe, Bucks HP11 1BE;

Headquarters – 01865 542 059
(Hours – Mon – Thurs 0700 – 1500, Fri 0700 – 14.30)

NOT RESTRICTED;



From: Ian Rushton [mailto:ijrushy@hotmail.com]
Sent: 01 September 2021 10:01
To: Dean, Andy (C2915) <andy.dean@thamesvalley.police.uk>; Brian Whittal <Brian.Whittall@buckinghamshire.gov.uk>
Cc: Bobbett, Stephen (P5159) <stephen.bobbett@thamesvalley.police.uk>; Crook, Daniel (P0461) <daniel.crook@thamesvalley.police.uk>
Subject: RE: Today's Extra - High Wycombe

Hi Andy

Thanks for our response, all noted.

I'll go back to my clients and discuss further.

Just to clarify the proposed SIA doorman condition. Doorstaff will only be employed if there is a need to do so based on the available evidence and any issues etc. At the start, doorman are unlikely to be used and we will of course keep the situation under review as we move forward.

We'll contact the Pubwatch contact and get further details.

In terms of proposed condition 4 – I've just re-read it and will speak to my clients to be sure that it's possible to cover the alcohol displays on the 'shop floor' (on shelves). I presume the alcohol behind the counter (spirits, champagnes etc) don't need to be specifically covered as customers don't have access?

Thanks, Ian

Ian Rushton
JL Licence and Retail
07909 511953

Sent from [Mail](#) for Windows 10

From: [Dean, Andy \(C2915\)](#)
Sent: 01 September 2021 07:39
To: '[Ian Rushton](#)'; [Brian Whittal](#)
Cc: [Bobbett, Stephen \(P5159\)](#); [Crook, Daniel \(P0461\)](#)
Subject: RE: Today's Extra - High Wycombe

Good morning Ian,

I've discussed your response with the NHPT inspector and the below is where we are at this time;-

Thank you for getting back to me. I provide our responses below –

1. We can go as far as 01.00 hrs on Alcohol sales – This area is the centre of crime and disorder in the NTE and not only am I'm trying to protect your client and his staff but also I am trying to prevent FURTHER Crime and Disorder
2. Pubwatch is chaired by a local DPS. Monthly meetings usually held in the afternoons, HWBidCo manage the system holding the information on banned persons and locals that need to be watched – local street drinkers etc. The pubwatch have a radio scheme which is also linked in with Town Centre CCTV I think there is a charge for this (Contact Jamie Clattenburg (Security@hwbidco.co.uk) who is the Business Engagement Officer 01494 452725) – He's on leave at this time.
3. I thought that would be the response – okay I'll drop it for now but as soon as I get problems with persons drinking in the street from the shop I'll be back on this. The area is covered by a PSPO.
4. Thank you for agreeing
5. I'm happy to leave that one as your offered condition
6. I'm happy to drop this – If we get a problem then we might have to re-visit it some other way – It will be important that any staff have a robust attitude in the sales of alcohol which I'm sure with the right training by your client it will happen.
7. I'm happy still for it to be risk assessed but would look to getting two SIA because of past experience with single doorstaff around Wycombe – if your risk assessments and our figures are such that in due time it becomes apparent that 2 door staff are just not needed then your client can put in a minor variation to have it reduced.
8. Thank you

Well that is far as we can go with this, I believe that your client will have his later trading as he had hoped but unfortunately we can't go the full 24 hours at this time.

Let me know what your client thinks

Thank you

Andy

Andy Dean C2915 - Licensing Officer (Wycombe & South Oxfordshire);
Address – Police Station, Queen Victoria Road, High Wycombe, Bucks HP11 1BE;

Headquarters – 01865 542 059
(Hours – Mon – Thurs 0700 – 1500, Fri 0700 – 14.30)
NOT RESTRICTED;



From: Ian Rushton [<mailto:ijrushy@hotmail.com>]
Sent: 31 August 2021 15:06
To: Dean, Andy (C2915) <andy.dean@thamesvalley.police.uk>; Brian Whittall <Brian.Whittall@buckinghamshire.gov.uk>
Cc: Bobbett, Stephen (P5159) <stephen.bobbett@thamesvalley.police.uk>; Crook, Daniel (P0461) <daniel.crook@thamesvalley.police.uk>
Subject: RE: Today's Extra - High Wycombe
Importance: High

Hi Andy

Thanks for your email, and apologies for not replying to you sooner.

I've had discussions with my client and respond below.

We have submitted an extremely comprehensive operating schedule with this application but we are of course willing to consider further reasonable and necessary conditions.

In terms of your proposed conditions/hours below please see our comments below;

1. My client is looking for longer hours than this. Is this something that can be discussed/moved on?
2. We are willing to join Pubwatch – we just need to know the precise details of what it entails etc;
3. This is considered unnecessary and disproportionate;
4. Happy for such a condition – which can be updated as appropriate if we can hopefully reach an agreement on the licensed hours;
5. My client is an experienced retailer and will of course ensure that the shop is suitably staffed at all times, taking account of peak periods etc – this could be a condition? Your proposed condition refers to having 3 members of staff on duty 24 hours a day – please note that licence conditions are only applicable when licensable activities are carried out – so if a licence is approved for reduced times then such a condition cannot refer to 24/7;
6. I don't believe that such a condition requiring a member of staff to be over 25 years of age is actually legally allowed or enforceable. Whilst I note your comments regarding the behaviour of some customers - a well trained 23 year old member of staff, for example, would be able to deal with issues that can arise. Plus,

what about a personal licence holder under the age of 25? They could be better equipped to deal with a 26 year old? I don't think it's about a persons age;

7. Happy to consider the use of 2 doorstaff on a risk assessed basis;
8. Happy to have 6 monthly training instead of 12 months.

Let me know what you think and I'm grateful that there's 'room for movement'.

Thanks, Ian

Ian Rushton
JL Licence and Retail
07909 511953

Sent from [Mail](#) for Windows 10

From: [Dean, Andy \(C2915\)](#)
Sent: 31 August 2021 11:28
To: 'Ian Rushton'; [Brian Whittall](#)
Cc: [Bobbett, Stephen \(P5159\)](#); [Crook, Daniel \(P0461\)](#)
Subject: FW: Today's Extra - High Wycombe

Dear Mr Rushton,

Is there any response to my below email that I directed to you on 23rd August from your clients. I only ask is that I am on Leave from tomorrow evening (Wednesday) until Tuesday 14th September which is after the close of consultation. Unless I hear from you by midday tomorrow I will have to submit an objection to the application and pick it up again on the 14th when I get back into the office. I'm sure there can be some compromise between now and any hearing date should it go that way.

Thank you

Andy

Andy Dean C2915 - Licensing Officer (Wycombe & South Oxfordshire);
Address – Police Station, Queen Victoria Road, High Wycombe, Bucks HP11 1BE;

Headquarters – 01865 542 059
(Hours – Mon – Thurs 0700 – 1500, Fri 0700 – 14.30)
NOT RESTRICTED;



From: Dean, Andy (C2915)
Sent: 23 August 2021 12:05
To: 'Ian Rushton' <ijrushy@hotmail.com>; Bobbett, Stephen (P5159) <Stephen.Bobbett@thamesvalley.police.uk>; Crook, Daniel (P0461) <Daniel.Crook@thamesvalley.police.uk>
Cc: Brian Whittall <Brian.Whittall@buckinghamshire.gov.uk>
Subject: Today's Extra - High Wycombe

Dear Mr Rushton,

I've now had a meeting with the Town Centre Police management team as we have an issue with the 24 hours of alcohol sales in such a position within the town where the majority of our public disorder and fights occur during the Night Time Economy and now the concern that there is a shop that is going to be open so that a 02.00 hrs when the some of the pubs shut to purchase more alcohol, there is also a concern that should the shop sell the alcohol to customers (even if they weren't supposed to) then the purchaser will sit in the area and consume that alcohol increasing the chances of ASB, further fights, or even shoplifting thus increasing the demand in relation to Crime and Disorder.

There is no issue overall of having a premises open 24 hours but just the alcohol sales 24 hours – as it will be the only one in the Town Centre doing this and therefore WILL attract attention. Now in the main that will be good for the shop I would imagine as obviously a reasonable profit can be made from food items. From the plan of your premises it is apparent that at least 20% of shelf space is taken up with alcoholic products.

We are therefore asking for a compromise – we are predominately looking at your Due Diligence;

1. Alcohol sales daily between 08.00 hrs and 23.00hours,
2. The premises are members of pubwatch (as how else will they be able to monitor the non-sale of alcohol to known street drinkers (one of your conditions)),
3. All beers, ciders and lagers will be tagged with the shop name on the side of the bottle / can not top or bottom – to identify where the alcohol has come from if ASB / crime and disorder is happening with open vessels. (You've already verbally indicated this is onerous but if it also protects the Today's business from allegations re illegal sales is that not justifiable – because your premises will get these allegations).
4. All alcohol displays will be locked or covered and notices attached between 23.00 hrs – 08.00 hours to identify to customers that sales of alcohol are prohibited.
5. We would expect a minimum of three members of staff 24 hours a day and after that staff levels based on demand (the concern with maybe two members is that if one is upstairs having their break then there is only one in the shop trying to see what everyone is doing as well as maybe shelf filling or goes out the back to get more stock leaving the shop floor devoid of staff).
6. At least one staff member to be over 25 years of age to be able to confidently refuse service to those that need refusing.(we have some real arrogant people in Wycombe that don't take nicely to being told no and could easily intimidate a younger member of staff into selling alcohol illegally).
7. If SIA doorstaff are employed on a risk assessed basis as suggested this should be a minimum of two (we have seen too many single crewed SIA doorstaff back off situations as they are on their own).
8. All staff training to be carried out every 6 months not 12 as suggested.

What I will say having spoken with the town management there is room for movement in all of this as you would hope.

I look forward to hearing from you soon

Kind regards

Andy

Andy Dean C2915 - Licensing Officer (Wycombe & South Oxfordshire);

Address – Police Station, Queen Victoria Road, High Wycombe, Bucks HP11 1BE;

Headquarters – 01865 542 059

(Hours – Mon – Thurs 0700 – 1500, Fri 0700 – 14.30)

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Brian Whittal

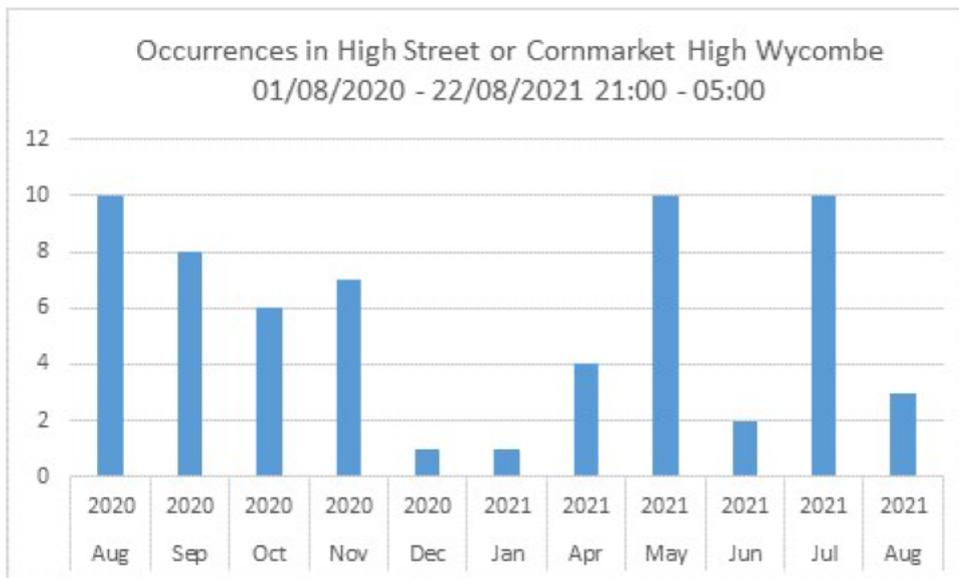
From: Coles, Helen (C2184) < >
Sent: 25 August 2021 14:36
To: Dean, Andy (C2915)
Subject: Night Time Economy High Street and Cornmarket

Hello,

As discussed I have looked at all occurrences which have occurred on the high Street or Cornmarket in High Wycombe between the dates of 01/08/2020 and 22/08/2021 between the hours of 21:00 – 05:00, results are below. I hope this is useful.

Regards,

Helen



The vast majority are on a Friday, Saturday or Sunday

Low levels in December through to May reflect Lockdown restrictions. Volumes have increased since then.

Alcohol flag is not accurately used, however at least 17 have been identified as alcohol being involved, with at least 6 more occurring outside pubs.

Occurrence types are shown in the table below – Assault with and without injury account for the vast majority.

Occurrence Type	Amount
Assault Without Injury	15
Assault with Injury	11
Public Order	8
Domestic Incident	4
Concern For Safety / Collapse / Injury / Illness / Trapped	4
Shoplifting	2
Assault Police / Other Emergency Worker	2
Suspicious - Other	2
Drug Offences	2
Theft	2

Drunk and Disorderly PND - CRI	2
ASB - Community	1
Suspicious - Vehicle	1
Suspicious - Person	1
Robbery	1
PAC 10 De-arrest report	1
Action Fraud - Referral	1
Offensive Weapon	1

Helen Coles - Intelligence Analyst C2184

High Wycombe FIH

Postal Address: High Wycombe Police Station, Queen Victoria Road, High Wycombe, Bucks, HP11 1BE